

From

Principal Secretary to Govt. Haryana,
Public Health Engineering Department,
Chandigarh

To

Deputy Commissioner,

...*All*.....

Memo No. 22/38/2012-PH(3)
Dated Chandigarh the, 20th November, 2012

Subject:- Capacity Building of Gram Panchayats to whom Tubewell based Water
Supply Schemes have been handed over for Operation and Maintenance.

1. As per the provisions of 73rd Constitutional Amendments the operation and maintenance of single villages tubewell based water supply schemes have been handed over to Gram Panchayats for operation and maintenance. The policy regarding devolution of powers was issued by PHED on 22.03.2012 (Copy Enclosed).
2. To extend help to Gram Panchayats, a notification for constitution of Village Water and Sanitation Committee (VWSC) was issued on 08.05.2012 by Development and Panchayats Department (Copy enclosed). The roles and responsibilities of the VWSC are defined in the said notification.
3. To promote Water Conservation in the rural areas, a policy regarding Water Conservation Award to village Panchayats was circulated by PHED on 16.04.2012 (Copy enclosed).
4. On the direction of Hon'ble High Court in CWP No. 5846 of 2010, the PHED has notified Haryana State Rural Water Policy 2012 on 7th June, 2012 (Copy enclosed).
5. As per policy dated 22.03.2012, total 3013 tubewells in 1659 habitations spread over various districts of Haryana have been handed over to Gram Panchayats for operation and maintenance. The district wise No. of habitations and tubewells handed over is enclosed. The payment to these Gram Panchayats as per policy dated 22.03.2012 is being made regularly through concerned Executive Engineer. In the meeting of Executive Committee of SWSMH held on 26.09.2012, it was decided that utilization certificates for the amount being paid by PHED to Gram Panchayats will be given quarterly by the Gram Panchayats through concerned BDPO and it will also be ensured that ITI qualified person is appointed by the Gram Panchayat for operation of the tubewell.
6. It has been observed that there is a need for capacity building of these Gram Panchayats so that they are able to operate and maintain the water supply schemes in an efficient manner. The task to organize capacity building programmes has been assigned to Water & Sanitation Support Organization (WSSO).
7. The details of capacity building programme are as under:-
 - (a) The capacity building workshops shall be held at each Block level.

- (b) At least 5 members from village panchayat/ VWSC, operation staff engaged by Gram Panchayats, concerned Gram Sachiv will be invited to attend the capacity building workshop.
- (c) The resource person to impart training will be SDE Public Health, District IEC and Equity Consultant, Block Resource Coordinator (BRC), Chemist of PHED.
- (d) The number of participant in each workshop shall not be more than 100 and no. of workshops shall be held accordingly.
- (e) The capacity building workshops may be held from 26th November to 15th December, 2012 which shall cover all the villages where water supply schemes have been handed over to Gram Panchayat for O&M.
- (f) The name of the resource persons have been finalized. The venue and dates shall be decided by the nodal Executive Engineer of PHED for WSSO in the district.
- (g) The training to the resource persons will be imparted by the WSSO Staff from the Head Quarter at Nilokheri from 20th Nov. to 22nd Nov., 2012.
- (h) The module for the capacity building shall cover the following issues:-
 - i. Roles and responsibility of VWSC and devolution of powers to Gram Panchayats.
 - ii. Functions for proper operation and maintenance of electric motor, panel board, Chlorination & repair of leakages in distribution system.
 - iii. Use of field testing kits for Water Quality monitoring and introduction to water borne disease.
 - iv. Introduction to Rural Water Policy for release of water connections.
 - v. Introduction to Water Conservation Award.
 - vi. Quarterly submission of utilization certificates for the funds given by PHED.
 - vii. Methods of water conservation and rain water harvesting.
- (i) The said workshop will be one day workshop.
- (j) The expenditure on the entire workshop shall be charged to NRDWP Support funds by PHED.
- (k) The IEC material to be distributed to all the participants shall be prepared through Executive Engineer Panchkula by WSSO Head Quarter.
- (l) The Principal Secretary to Govt. Haryana, Development & Panchayats Deptt. has been requested to issue necessary instructions to all ADCs and BDPOs to extend all out support to the programme and also to ensure presence of the Gram Panchayats in the workshops.
- (m) The detailed instructions have already been issued to all field offices.

To make the said programme a meaningful and effective exercise, your active involvement is required. You are therefore requested to monitor the activities and also co-ordinate with various Departments.

DA/ As above

*Hand DC received
Marekhan
20/11/12*

[Signature]
Under Secretary, PHE
for Principal Secretary to Govt. Haryana,
Public Health Engineering Department,
Chandigarh