

Training of Swachhata Doots/ Gram Sachivs / BRCs / JEs/ ABPOs/ SDOs (PR)/BDPOs under NBA

From

The Principal Secretary to Govt. Haryana
Development & Panchayats Department
Chandigarh.

To

All the Additional Deputy Commissioners-cum-
Chief Executive officers, DRDAs in Haryana.

Memo No.1655-NBA-MEC-IEC-HRD-2012/4565
Chandigarh, dated the 28th September, 2012.

Subject: Proposal for training of Swachhata Doots/ Gram Sachivs / BRCs / JEs/ ABPOs / SDOs (PR) / BDPOs under Nirmal Bharat Abhiyan.

On the subject noted above. It has been decided to organize a one day block level training programme in all the blocks of the State from **08-10-2012** on campaign basis for Swachhata Doots under NBA, Gram Sachivs, Block Resource Coordinators (WSSO), JEs, ABPOs, SDOs (PR) and BDPOs for preparation of Solid & Liquid Waste Management projects under NBA through Communication & Capacity Development Unit (CCDU). The approximate number of trainees has been calculated at about 10987 as per enclosed **Annexure-A**. The number of trainees may increase or decrease. The Swachhata Doots are yet to be identified in Fatehabad, Mewat, Palwal and Rewari districts. These districts may identify an appropriate Bharat Nirman Volunteer (BNV) to act as Swachhata Doot and these can be provided training for this purpose. Where neither the Swachhata Doots, nor the BNVs have been identified, Sarpanches would be imparted training. The training would be conducted at the respective Block Hq by the Master trainers comprising of CCDU Team, State Consultants, District Consultants (S&H / IEC & Equity as per need), NBA dealing Officers in DRDAs (POs / APOs / others) and Executive Engineer (PR). The district administration may also rope in some individuals / NGOs who are doing some work in sanitation at their own level or in collaboration with district administration for this training. The training arrangements would be made by DRDAs. The schedule of one day training is at **Annexure-B**.

2. The days of training in a district have been fixed according to number of blocks in the district concerned. One programme will be organized in each block. The district wise training teams of (Master Trainers) and dates of training are as under*:

Sl. No.	District	No. of Blocks	Days/Dates of Training	Members of Master Trainers Training Team
1.	Ambala	6	08,09,10,11,12,13 October, 2012	1.Executive Engineer (PR), Ambala 2.Mr. Naresh Kumar, Consultant (S&H) WSSO 3.Ramesh Verma, APO, DRDA Ambala
2.	Bhiwani	10	08,09,10,11,12, 13,15,17,18,19 October, 2012	1.Executive Engineer (PR), Bhiwani 2.Mr. Manoj Kumar Jain, PO, IREP, DRDA Bhiwani 3.Sh. Satish Kumar, Consultant (S&H) DRDA, Bhiwani
3.	Faridabad	2	08,09,October, 2012	1.Executive Engineer (PR), Faridabad 2.Sh.Upendra Singh, Consultant (S&H) DRDA, F/bad
4.	Fatehabad	6	08,09,10,11,12,13 October, 2012	1.Executive Engineer (PR), Fatehabad 2.Sh. Ramji Lal, SDO(PR) Uklana, Hisar

				3.Sh. Sharma Chand, Consultant(IEC& Equity)
5.	Gurgaon	4	08,09,10,11, October, 2012	1.Executive Engineer (PR), Gurgaon 2.Sh. B.S. Tyagi, DRDA Gurgaon 3.Sh. Rajesh Gupta, DRDA, Gurgaon
6.	Hisar	9	08,09,10,11, 12,13,15,17, 18 October, 2012	1.Executive Engineer (PR), Hisar 2.Sh.Wazir Singh, APO , DRDA Hisar 3.Ms.PinkiYadav,Asstt.Coordinator.NBA.DRDA Hisar
7.	Jhajjar	5	15,17,18,19, 20 October, 2012	1.Executive Engineer (PR), Jhajjar 2.Sh. Ajay Kumar, PO DRDA, Panipat 3.Sh. Rameshwar Singh, PO(IREP) DRDA Jhajjar 4.Ms. Meenu, Consultant , (S&H) DRDA Jhajjar.
8.	Jind	7	12,13,15,17, 18,19,20 October, 2012	1.Executive Engineer (PR), Jind 2.Sh. Gurditta Mal, Consultant (IEC& HRD) 3.Sh. Ashok Kumar , Consultant (IEC& Equity), Jind
9.	Kaithal	6	15,17,18,19, 20,22 October, 2012	1.Executive Engineer (PR), Kaithal 2.Sh.Bhushan Pal, PO DRDA Kurukshetra. 3.Sh. Naresh Kumar ,Consultant(S&H)
10.	Karnal	6	08,09,10,11, 12,13 October, 2012	1.Executive Engineer (PR), Karnal 2.Sh. Chand Ram, PO.DRDA Karnal 3.Raj Kumar Sandhu ,Consultant (S&H)
11.	K/kshehra	6	08,09,10,11, 12,13 October, 2012	1.Executive Engineer (PR), Kurukshetra 2.Sh.Bhushan Pal, PO DRDA Kurukshetra. 3.Sh. Neeraj Kumar APO, DRDA Kurukshetra
12.	M/garh	8	08,09,10,11, 12,13,15,17 October,2012	1.Executive Engineer (PR), Mahendergarh 2.Sh.Kuldeep Singh, DyCEO, ZP, M/garh 3.Sh.Gobind Ram, APO DRDA Mahendergarh
13.	Mewat	5	10,11,12,13, 15 October, 2012	1.Executive Engineer (PR), Mewat 2.Upendra Singh, Consultant (S&H) DRDA Faridabad 3.Sh. Ishwar Singh Dagar, DRDA Mewat
14.	Panchkula	5	08,09,10,11 October, 2012	1.Executive Engineer (PR), Panchkula 2.Sh. Gurditta Mal, Consultant (IEC& HRD) 3.Sh.Satender Kumar APO , DRDA Panchkula
15.	Panipat	4	08,09,10,11, 12 October, 2012	1.Executive Engineer (PR), Panipat 2.Sh. Ajay Kumar PO, DRDA Panipat 3.Sh.Vinod Kumar, Consultant (S&H), DRDA, Panipat
16.	Palwal	5	15,17,18,19,20 October, 2012	1.Executive Engineer (PR), Palwal 2.Sh.Karan Singh, Dy CEO, ZP Palwal 3.Ramji Lal, SDO(PR) Uklana.
17.	Rewari	5	08,09,10,11, 12,13 October, 2012	1.Deputy CEO, ZP Rewari 2.Executive Engineer (PR), Rewari 3.Sh. Ashok Kumar,Consultant (S&H), DRDA, Rewari
18.	Rohtak	5	08,09,10,11,12 October, 2012	1.Executive Engineer (PR), Rewari 2.Sh.V.P. Arya, PO, DRDA, Rohtak 3.Ms.Neetu Hooda, Consultant(S&H), DRDA, Rohtak
19.	Sirsa	7	08,09,10,11, 12,13,15 October, 2012	1.Executive Engineer (PR), Sirsa 2.Sh.Surjit Singh, APO, DRDA , Sirsa. 3.Sh.Sukhwinder Singh,Consultant(S&H),DRDA, Rohtak
20.	Sonipat	7	08,09,10,11, 12,13,15 October, 2012	1.Executive Engineer (PR), Sonipat 2.Ms. Sangeeta Gaur, PO, DRDA . Sonipat. 3.Sh.Dilbagh Singh, Consultant (S&H),DRDA, Sonipat
21.	Y/nagar	6	08,09,10,11, 12,13 October, 2012	1.Executive Engineer (PR), Yamunanagar 2.Sh. Hakam Singh Rana, PO, DRDA , Yamunanagar 3.Sh.Balinder Kumar, Consultant (S&H), DRDA, Yamunanagar

*Subject to internal adjustment as per requirement as well as local availability of good and experienced individual and reputed NGOs, which can be roped in by the local administration.

The training must be completed as per schedule. The expenditure on the training would be borne by Communication & Capacity Development unit (NBA).

3. Training of 63 Master trainers/Resource persons as designated above from 21 districts would be organized at HIRD Nilokheri by Chief Engineer / SE / XEN (PR) from the Hq and State Project Coordinator/ Consultants HQ on **03-10-2012 at 09-30 AM**. The Chief Engineer (PR) and ADCs are requested to ensure the participation of MTs in the ToT on 03-10 -2012 at HIRD, Nilokheri at 09.30 AM sharp. The training arrangements of the Master trainers training will be made by HIRD including boarding and lodging of the participants.

4. The tentative expenditure on this training has been calculated at Rs. 2017310/-, which would be borne by CCDU (TSC). The permissible items of expenditure are given as under:

a) Expenditure on logistics

- i) Contingency @ Rs. 1000 per programme.
- ii) Arrangements for sitting, venue, public address system etc will be made by DRDAs with the help of BDPOs.
- iii) Food expenses @ Rs. 100/- per participant per day.
- iv) Transportation /PoL @ Rs. 1000/- per programme.
- v) Transportation (to and fro) from village to the Venue of training to the Swachchhata Doots / BNVs @ Rs. 50/- per SD only average on actual basis.

b) Expenditure on training kit for Swachchhata Doots


- i) Pad @ Rs. 20/- (Upper cap)
- ii) Pen @ Rs. 10/- (Upper cap)

5. Along with the above items (b), a brochure printed by CCDU on NBA/TSC would be distributed to the Swachchhata Doots / Sarpanches @ 55 each for IEC purpose. A Performa for monitoring of household sanitation by the Swachchhata Doots in villages will also be given to Swachchhata doots/ Sarpanches. A tentative list of activities to be undertaken under SLWM will also be provided to the trainees (**Annexure-C**). The amounting to Rs. 20.1731 lakh are being transferred from CCDU to the respective ADCs-cum-CEOs of DRDAs according to the approximate number of Swachchhata Doots/ trainees in their respective districts, for which they will submit a utilization certificate immediately after the training is over. They may demand more funds, if the actual number of participants increases. The verified list of participants by the NBA dealing officer should be submitted to the CCDU alongwith the UC. The unspent balances, if any, will be returned by the DRDAs to the CCDU. All the arrangements for the venue of training, training aids and audio visuals as per requirements etc shall also be made by the DRDAs including procurement of the items as proposed above to be given to the Swachchhata Doots / trainees keeping in view the upper cap cost (as mentioned above). The sanction of release of Rs. 2017310/- (Rupees Twenty lakh, Seventeen Thousand and ten only) is accorded as per district-wise details as under:

Sl. No.	Name of District	Total Number of Participants	Funds to be transferred @ Rs. 184/- per participant (Rs.)
1	Ambala	577	105942
2	Bhiwani	967	177550
3	Faridabad	168	30846

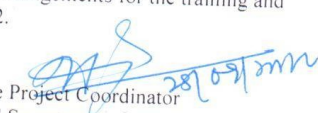
4	Fatehabad	371	68119
5	Gurgaon	297	54532
6	Hisar	539	98965
7	Jhajjar	549	100801
8	Jind	486	89234
9	Kaithal	624	114572
10	Karnal	558	102454
11	Kurukshetra	1168	214455
12	Mahendergarh	839	154048
13	Mewat	430	78952
14	Palwal	362	66466
15	Panchkula	132	24236
16	Panipat	366	67201
17	Rewari	513	94191
18	Rohtak	229	42046
19	Sirsa	814	149458
20	Sonepat	397	72893
21	Yamunanagar	621	114021
	Total	10987	2017310

6. To ensure the seriousness in the training, it has been decided that the programmes should be inaugurated/addressed by the respective DC or ADC.
7. It is, therefore, requested that
- Necessary action be taken in the matter and directions be given to the designated Master trainers for attending the training of Master trainers scheduled to be held on 03-10-2012 at HIRD, Nilokheri and to report at HIRD at 09.30 AM sharp.
 - Necessary directions may be issued to all the Swachhata Doots under NBA, the Gram Sachivs, the Block Resource Coordinators (WSSO), the JEs, the ABPOs, the SDOs (PR) and the BDPOs and Sapanches, where neither BNVs nor the SDs have been identified to participate in the training programmes as per schedule given above and make necessary arrangements for the block level trainings.
 - The funds as above are being transferred to ADC-cum-CEOs, DRDAs shortly, for which they will submit a utilization certificate immediately after the training is over.


State Project Coordinator
For Principal Secretary to Govt. Haryana
Development & Panchayats Department
Chandigarh, dated the

Endst.No.1655-NBA-MEC-IEC-HRD-2012/

A copy is forwarded to the Director, Haryana Institute of Rural Development, Nilokheri (Karnal)-132117 for information. He is requested to make necessary arrangements for the training and lodging and boarding arrangements for the participants on 03-10-2012.


State Project Coordinator
For Principal Secretary to Govt. Haryana
Development & Panchayats Department

Endst.No.1655-NBA-MEC-IEC-HRD-2012/4566/ Chandigarh, dated the 28th September,2012.
A copy is forwarded to the SPC-cum-PD, CCDU (NBA) at HIRD, Nilokheri (Karnal)-132117 for information. He is requested release the funds as above to the respective ADC-cum-CEOs, DRDAs immediately.


State Project Coordinator

For Principal Secretary to Govt. Haryana
Development & Panchayats Department
Chandigarh, dated the 28th September,2012.

Endst.No.1655-NBA-MEC-IEC-HRD-2012/4567/
A copy is forwarded to the Chief Engineer (Panchayati Raj) for information. He is requested to direct all the XENs (PR) in the state for attending the training of Master trainers on 03-10-2012 at Nilokheri at 09.30 AM and to make a presentation/ deliver talk on planning for Solid & Liquid Waste Management in the rural areas. He is further requested to ensure the participation of SDOs (PR)/ JEs in the block level training programmes and also translate the SLWM presentation in Hindi for block level trainings and distribute the CD to the MTs for block level trainings.


State Project Coordinator

For Principal Secretary to Govt. Haryana
Development & Panchayats Department
Chandigarh, dated the 28th September,2012.

Endst.No.1655-NBA-MEC-IEC-HRD-2012/4568/
A copy is forwarded to all the Deputy Commissioners in the state for information and necessary action, with a request to make this training a success.


State Project Coordinator

For Principal Secretary to Govt. Haryana
Development & Panchayats Department

Copy to:

1. PS/PSDP for the kind information of PSDP.
2. PA/SSD/DGP for the kind information of SSD/DGP.

1. Place it on Departmental website
2. Mail it to Director, WSSO, all XENs(PR) and all BDDOs also.

