

From

Director  
Water & Sanitation Support Organization  
O/o Public Health Engineering Department  
Panchkula.

To

The all Nodal Executive Engineer,  
Public Health Engineering Division,  
Haryana



Memo No. 1052-72 -WSSO Dated:- 29/4/2013.

Subject: - Proceeding of review meeting all District IEC & Equity Consultants held on dated 10.04.2013 under the Chairmanship of Director, WSSO, Haryana

Please refer to the subject noted above.

In this regard please find enclosed herewith the proceedings of the meeting of all the District IEC & Equity Consultants held under the Chairmanship of Director WSSO on 10.04.2013 for information and necessary action.

DA/Proceedings

  
o/c Assistant Engineer (WSSO)  
For Director WSSO, Haryana  




Endst: 1073-1114

WSSO /dated 29/4/2013.

A copy of the above alongwith copy of proceedings is forwarded to the following for information and necessary action.

1. All Superintending Engineer, Public Health Engineering Circles, Haryana
2. All IEC & Equity Consultants, Haryana
3. State Project Coordinator, Development and Panchayats Department, Haryana.

DA/Proceedings

  
Assistant Engineer (WSSO)  
For Director WSSO Haryana  


**Proceedings of review meeting of all District IEC & Equity Consultants held on dated 10.04.2013 under the Chairmanship of Director, WSSO, Haryana.**

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The list of the participants is enclosed at annexure – 'A'

At the outset, Sh. Laxmi Kant Bhatia, State HRD & IEC Consultant, Water & Sanitation Support Organization (WSSO) welcomed the Director, WSSO and all the participants present in the meeting.

A brief introductory session was conducted and the District IEC & Equity Consultants gave the details about the number of Block Resource Coordinators posted in the Blocks of the districts and number of posts lying vacant in many Blocks. After the introductory session, the point wise agenda were discussed and following decisions were taken by the Director, WSSO:-

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**Point No. 1**

All the District IEC & Equity Consultants were directed to complete the process of formation of VWSCs in all the GPs by 31<sup>st</sup> May, 2013 without fail.

**Point No. 2**

All the District IEC & Equity Consultants were directed to upload the Gram Panchayats resolutions and contact details of VWSCs formed on regular basis & complete the same by 31<sup>st</sup> May, 2013.

**Point No. 3**

All the District IEC & Equity Consultants will maintain the attendance & leave record of Block Resource Coordinators and concerned Nodal Executive Engineer will verify the attendance & leave record as per policy already framed by HQ which is circulated vide this office letter no. 428-448 dated 01.02.2013

**Point No. 4**

The total target of 545 Gram Panchayats (i.e. 5 Gram Panchayats per rural sub-divisions) for Water Conservation Awards to be distributed on 15<sup>th</sup> August, 2013 was given to all SEs in the meeting held on 22.01.2013 under the Chairmanship of Director –cum- Chief Engineer, WSSO. All the District IEC & Equity Consultants were asked to put in their best efforts to achieve this target. Simultaneously, during the process of water conservation programmes, the VWSCs activities should also be covered by the team comprising of SDEs, JEs, District IEC & Equity Consultants, Block Resource Coordinators.



The action plan for the same should be submitted by the District Consultants on the following proforma by 10<sup>th</sup> May, 2013 positively:-

Sr. No.	Name of the Team Members	Designation	Contact No.	Gram Panchayats to be visited	Scheduled date of visiting the GPs	Remarks

- The report of the visiting schedule should be submitted to HQ on daily basis as proforma already circulated during the previous Water Conservation Programme held in the months of Dec. 12 & Jan., 13.

Point No. 5

The information has been received from all the District IEC & Equity Consultants on the feedback proforma circulated by this office. The Director, WSSO asked the District IEC & Equity Consultants to conduct the follow-up visits with the team comprising of SDEs, JEs, District Consultants and BRCs of those Gram Panchayats, which were given the Water Conservation Awards on 26<sup>th</sup> Jan., 2013 and the report should be submitted to HQ on the proforma as attached at annexures 'B & C'.

It was also decided in the meeting that if water conservation awarded Gram Panchayats fails to sustain the terms and conditions of Water Conservation Award policy, then the verification committee can recommend the name of those Gram Panchayats for imposing the penalty / withdrawal of awards.

Point No. 6

All the District IEC & Equity Consultants except Karnal, Jind, Rohtak, Palwal and Hisar gave their presentations regarding the overall performance on the activities conducted in the districts under NRDWP Support Activities during the year 2012-13 and achievements so far during the year 2013-14. After the presentation, the Director, WSSO directed to all IEC & Equity Consultants to gear up further to achieve the targets as per the action plan of the year 2013-14, so that 100% targets are achieved within prescribed time period. The Director, WSSO also directed to District IEC & Equity Consultants of Karnal, Jind, Rohtak, Palwal and Hisar, who had not prepared the presentations, to come with full preparation during the next meetings at HQ level.

Point No. 7

The computer test was conducted and the result of the test is enclosed at annexure 'D'. The District IEC & Equity Consultants, who are weak in computer based skills

were advised to improve their skills within a month positively, otherwise appropriate actions may be taken against them.

Point No. 8

The following actions may be taken on the difficulties faced by the District & IEC Consultants:-

- a) The Gram Panchayats, which are not shown on the website will be corrected or added after the data are received from the census department.
- b) It was pointed out by few District Consultants during the meeting that some of BRCs create hindrance in execution of the WSSO activities in the field and they argue with the consultants without any reason. So it was decided that these BRCs should be temporarily shifted to other districts where there is no BRCs or insufficient BRCs available in the Districts, for the minimum period of three months or for the time period till the recruitment against vacancies of BRCs in those districts. The approval of temporary shifting of the BRCs shall be taken from the competent authority.
- c) The Director, WSSO told to monitor the field level activities, the State Headquarter level staff might visit the field where the activities are scheduled to be held etc. without prior intimation to the districts officials / Officers.
- d) The monthly progress report on GOI Web Site is mandatory to be updated on or before the 12<sup>th</sup> day of every month by all the District IEC & Equity Consultants.

The meeting ended with the vote of thanks to the chair.



**The list of participants who were present in the meeting held on 10.04.2013 under the  
Chairmanship of Director, WSSO, Haryana**

<b>Sr. No.</b>	<b>Name of Candidate</b>	<b>Designation</b>	<b>District</b>
1	Sh. Amit Khosla	District IEC & Equity Consultants	Ambala
2	Sh. Ashok Kumar	District IEC & Equity Consultants	Bhiwani
3	Ms. Arzoo Chaudhary	District IEC & Equity Consultants	Faridabad
4	Sh.Sharma Chand	District IEC & Equity Consultants	Fatehabad
5	Sh. Ramesh Kumar	District IEC & Equity Consultants	Gaurgaon
6	Sh. Vinod Kumar	District IEC & Equity Consultants	Hisar
7	Sh.Shyam Singh	District IEC & Equity Consultants	Jhajjar
8	Sh.Deepak Kumar	District IEC & Equity Consultants	Kaithal
9	Ms. Neha Rani	District IEC & Equity Consultants	Karnal
10	Ms. Delia	District IEC & Equity Consultants	Kurukshetra
11	Sh.Mangatu Ram	District IEC & Equity Consultants	Mahendergarh
12	Sh. Narendera Kumar	District IEC & Equity Consultants	Mewat
13	Sh. Randhir Singh	District IEC & Equity Consultants	Palwal
14	Miss. Divya Sharma	District IEC & Equity Consultants	Panchkula
15	Sh.Satyawan	District IEC & Equity Consultants	Panipat
16	Sh. Yogender	District IEC & Equity Consultants	Rewari
17	Ms. Amarjeet Kaur	District IEC & Equity Consultants	Rohtak
18	Sh.Rakesh Soglan	District IEC & Equity Consultants	Sirsa
19	Sh.Jamwant	District IEC & Equity Consultants	Sonipat
20	Ms. Rajni Goel	District IEC & Equity Consultants	Yamunanagar
21	Mr. Kushal Sharma	Block Resource Coordinator	Jind
22	Dinesh Malik	Block Resource Coordinator	Jind
23	Sh. Ashish Dhingra	Junior IT Professional	WSSO, HQ
24	Ms. Pratibha Chaudhary	State M&E Consultant	WSSO, HQ
25	Sh. Laxmi Kant Bhatia	State HRD & IEC Consultant	WSSO, HQ
26	Sh. Sandip Kulshreshtha	Assistant Engineer	WSSO, HQ
27	Sh.R. S. Dhiaya	Executive Engineer	WSSO, HQ

Water & Sanitation Support Organization (WSSO), Haryana

Savings of Energy in District .....

Sr. No	Name of Block	Village Name	Details of Taps / Legal Connections		Number of new Connections Sanctioned till date	Details of T/W	HP/KW of Motor	Prior to installation of Taps		After Insatllation of Taps		Saving in Energy ( Kw-hr.)	Saving in Rs./ per day
			Number of taps available	Number of Connections pending for sanction				Running hours	Energy Consumed ( Kw-hr.)	Running Hours	Energy Consumed ( Kw-hr.)		
1						Tubewell no. 1							
		Total				Tubewell no. 2							
2						Tubewell no. 1							
						Tubewell no. 2							
						Tubewell no. 3							
						Tubewell no. 4							
		Total				Tubewell no. 5							
3						Tubewell no. 1							
		Total				Tubewell no. 2							
4						Tubewell no. 1							
						Tubewell no. 2							
		Total				Tubewell no. 3							
5						Tubewell no. 1							
		Total				Tubewell no. 2							
6						Tubewell no. 1							
						Tubewell no. 2							
		Total				Tubewell no. 3							
7						Tubewell no. 1							
		Total				Tubewell no. 2							
Total Energy Saved per day													
Amount saved Per Day													



**Water & Sanitation Support Organization (WSSO), Haryana**

**Daily Saving of Precious Water in District.....**

Sr. No.	Name of Block	Village Name	Details of T/W		Prior to installation of Taps		After Insatllation of Taps		Saving in Water Litres per Day
			Tubewell Number	Discharge of Pump (LPM)	Running hours of Tubewell	Water generated in litres / day	Running hours of Tubewell	Water generated in litres / day	
1									
		Total							
2									
		Total							
3									
		Total							
4									
		Total							
5		Jagdishpura							
		Total							
6		Noch							
		Total							
7		Balwanti							
		Total							
<b>Total Saving in Water..... million litres per day</b>									

## Assesment of Consultants based on written Test Conducted on Dated 10.04.2013

on

IMIS Operation on Official Website of WSSO &amp; GOI (MDWS) Website

Basic Knowledge of computer Applications

Sr no.	Name of the District	Name Of Consultant	Marks Obtained Out of 20 Marks	% Obtained	Status	Remarks
1	Ambala	Sh. Amit Khosla	14	70	Pass	Very Good
2	Bhiwani	Sh. Ashok Kumar	12	60	Pass	Good
3	Faridabad	Ms. Birjesh	11.5	57.5	Pass	Good
4	Fatehabad	Sh. Sharma Chand	10	50	Pass	Average
5	Gurgaon	Sh. Ramesh Kumar	12	60	Pass	Good
6	Hisar	Sh. Vinod Kumar	10	50	Pass	Average
7	Jhajjar	Sh. Shyam Singh	12	60	Pass	Good
8	Kaithal	Sh. Deepak Kumar	12	60	Pass	Good
9	Kurukshetra	Ms. Delia Batish	13	65	Pass	Good
12	Mahendgarh	Sh. Mangatu Ram	12	60	Pass	Good
13	Mewat	Sh. Narendra Kumar	12.5	62.5	Pass	Good
14	Palwal	Sh. Randhir Singh	13	65	Pass	Good
15	Panchkula	Ms. Divya Sharma	14	70	Pass	Very Good
16	Panipat	Sh. Satyawan	13	65	Pass	Good
17	Rewari	Sh. Yogender	13.5	67.5	Pass	Very Good
18	Rohtak	Ms. Amarjeet Kaur	11.5	57.5	Pass	Good
19	Sirsa	Sh. Rakesh Soglan	10	50	Pass	Average
20	Sonipat	Sh. Jamwant	11.5	57.5	Pass	Good
21	YamunaNagar	Ms. Rajni Goyal	12.5	62.5	Pass	Good

The following District consultants were not available for the test on 10.4.2013.

- ① Jind - Ashok Kumar
- ② Karnal - NEHA Rani

The Assessment of all the question papers with assessment and remarks has been submitted for your further administrative action.

EE WSSO convey the Average to relevant candidates to the homepage  
 Sd/- [Signature] WSSO