

From

Director,
Water and Sanitation Support Organization,
Bay No. 13-18, Sector-4, Panchkula,
Haryana.

To

The Executive Engineer, PHE Division
Ambala Cantt./ No.2 Bhiwani/ No.1 Faridabad/
No.2 Fatehabad/ Gurgaon/ No.1 Hisar/ No.2 Jhajjar/
Jind/ No.1 Kaithal/ No.1 Karnal/ Kurukshetra/
No.1 Panipat/ No.3 Palwal/ Panchkula/ No.1 Rewari/
No.2 Rohtak/ No.2 Sonapat/ No.1 Sirsa/ No.1 Narnaul/
No.1 Nuh/ No.2 Yamunanagar.

Memo No. 4334-54WSSO


Dated: 10/9/13.

Subject:- Streamlining the system for payment of Emoluments & TA/DA to the Consultants (Water Sector) & BRCs.

Kindly refer to subject as cited above.

It was decided in the 4th meeting of Executive Committee held on 21st August, 2013 that henceforth, the Emoluments & TA/DA of the Consultants (Water Sector) and Block Resource Coordinators will be paid directly from State Head Quarter from the saving account after obtaining the verified attendance report and TA/DA report from the concerned Nodal Executive Engineers.

Hence, it is directed to submit the monthly Attendance as well as TA/DA report of District IEC & Equity Consultant (Water Sector) and Block Resource Coordinators to the Head Office on 1st of every month positively without fail on the Proforma as attached at annexure 'A'

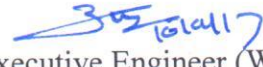

Executive Engineer (WSSO)
For Director, WSSO, Haryana.

10/9/13

Endst No.: 4354-67 /WSSO

Dated:- 10/9/2013.

A Copy of the above is forwarded to the all Superintendent Engineers for information and further necessary action.


Executive Engineer (WSSO)
For Director, WSSO, Haryana.

10/9/13

Annexure- A

Proforma for Attendance duly verified by the Nodal Executive Engineer (WSSO),

Block.....District.....

Attendance for the month of.....

Name of Consultant / BRC:-

No. of Working Days:-

No. of Leave days availed:-
during the month

Signature of Nodal Executive Engineer (WSSO)
Public Health Engineering Division.....

Proforma for TA/DA duly verified by the Nodal Executive Engineer (WSSO),
District.....

For the month of.....

Sr. No.	Name of Consultant / BRC	No. of Working Days in the field	Claimed amount of TA/DA

Signature of Nodal Executive Engineer (WSSO)
Public Health Engineering Division.....