(By email only)

From

The Engineer-in-Chief, Haryana,
Public Health Engineering Department,
Panchkula.

To

All Superintending Engineers,
&
All Executive Engineers,
Public Health Engineering Deptt.,
In Haryana State.

Memo No. 3150-3245-PHE/Coord.-7A dated: 10/07/2014

Subject:- Mapping of Un-mapped villages in portal of Personnel Information System (PIS).

******

Kindly refer to subject cited above and this office Memo No. 721-811/ PHE-Coord.CD-23 dt. 14.03.2014 vide which it has been instructed that "the work of updation in PIS is recurring process and in case of any change, the relevant activity in PIS should be updated immediately by the concerned". Vide this instructions dt. 14.03.2014 **it was also asked to do the mapping of JE's with villages** by checking the report of unmapped villages on daily basis. The abstract /detailed Report of **Un-mapped villages** is available on the website of PHED i.e. http://wss.hry.nic.in >> Organisation >> Distt.Wise Mapped/ UnMapped/ HandedOver Villages>> Select report of Unmapped villages.

The mapping of villages is an important activity for updation of many reports on the website of department. This report is also used for updation of data of Shikayat Nivaran Kender (SNK). However, it has been experienced that due to any change in the establishment, the villages becomes unmapped in the portal of PIS. One of the main reasons for unmapping of villages is due to any Transfer/ Change of any JE in Sub-Division, some villages of Sub-/division become unmapped in PIS.

Another reason for unmapping is that the date of Relieving / Joining is not being entered immediately by the concerned field office after Transfer/ Promotion. As per instructions, the date of Relieving/ Joining is to be entered by concerned field office. To identify such employee, the Relieving/ Joining reports have been developed in the PIS (PIS Login >> Reports >> Relieving / Joining Report). These unmapped villages can be mapped in PIS under the option **"Other Activites".**

Contd..P-2

In view of above, it is requested to map the un-mapped villages immediately as & when they appear in the report of Un-mapped villages. These instructions may kindly be circulated to all concerned. Any laxity in this regard will not be tolerated.

10/9/14

Executive Engineer (Coord.),
For Engineer-in-Chief, Haryana

10/9/14

Endst. No. Even Dated: Even

A copy of the above is forwarded to the following for information and necessary action:-

1. Chief Engineer, (Project/ Rural/ Urban/ Prog.) Public Health Engineering Deptt.
2. Chief Engineer-Cum-Dir.(WSSO), PHED Rohtak.
3. All the officers in Head Office, Panchkula.
4. All the Team members of PIS module i.e. Sh. Rajesh Kumar, Supdt. Staff / Sh. Sanjeev Sharma, Asst. Technical / Sh. Vikas, Asst. Gaztd. / Sh. Ashok Dogra, Asst. (G&A) Head Office & Sh. Anil, Pay Clerk, PHED, Ambala / Sh.Vijay Kumar, Stenographer, Bhiwani Circle.

10/9/14

Executive Engineer (Coord.),
For Engineer-in-Chief, Haryana

10/9/14.