



जनस्वास्थ्य अभियांत्रिकी विभाग, हरियाणा  
PUBLIC HEALTH ENGINEERING DEPARTMENT, HARYANA



Bays No. 13-18, Sector-4, Panchkula- 134112  
Ph. 0172-2561672, Website: <https://phedharyana.gov.in>  
SNK Toll Free No. 1800-180-5678

**(Through Email only)**

From

The Engineer-in-Chief, Haryana,  
Public Health Engineering Department,  
Panchkula.

To

All Superintending Engineers,  
&  
All Executive Engineers,  
Public Health Engineering Department  
Haryana

Memo No. 37927-999 -PHE/HEWP Dated: 22-04-2024

**Subject:- Regarding adopting the guidelines of PWD Code while maintaining physical records of e-MB**  
\*\*\*\*\*

Kindly refer to subject cited above.

As you aware, a provision of e-MB was introduced on Haryana Engineering Works Portal (HEWP) and same has been implemented in all field offices. It is observed that some offices are not maintaining the physical record of e-MB since the introduction of e-MB on HEWP.

**As per chapter-18 of Haryana PWD Code, the following has been intimated:-**

- 1- **Vide Para 18.2.8**, In case of electronic MB, for every running bill and the final bill, hard copies of measurements recorded and abstract of cost shall be taken and signed. All such copies shall be bound together to have a permanent record like ink measurement books (MB).
- 2- **Vide Para 18.3.2**, Measurement of all original works shall be preserved in the electronics form and soft copies of e-MB shall be checked and certified by the JE/SDE and such copies shall be kept in the custody of a responsible official in the Divisional office and shall be write protected.

In this regard, I have been directed to request you to maintain physical record (hard copies) of e-MB as per above guidelines of PWD Code.

**Please treat it as MOST URGENT.**

*Azam*  
*22/4/24*  
**Project Engineer (HEWP)  
for Engineer-in-Chief**

CC:-

- PA to Worthy Engineer-in-Chief, Haryana, PHED, Panchkula
- PAs to all Chief Engineers, Head office, PHED, Panchkula
- All SEs/EEs/AEE/SDEs, Head office, PHED, Panchkula
- All Branch In-Charges, Head office, PHED, Panchkula