जनस्वास्थ्य अभियांत्रिकी विभाग, हरियाणा
PUBLIC HEALTH ENGINEERING DEPARTMENT, HARYANA

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PHED
Haryana

To

Through Email

1. All Superintending Engineers,
   Public Health Engineering Department,
   Haryana

2. All Executive Engineers
   Public Health Engineering Department,
   Haryana.

Memo No. 28742-814 PHE/CD   dated: 18-03-2024

Subject:- **Regarding provision of Log Book Writer.**
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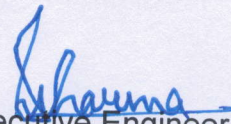
Kindly refer to the subject cited above.

In this regard, it is intimated that a new provision has been created on the department website under Pump Operator Login by which the following activities may be done:-

1. Online registration be done on department website in particular office.
2. Entry of log book details of particular installation.
3. Entry of consumption of material of particular installation.
4. View consumption report.

The, details workflow has been defined under user manual is attached at **Annexure-1**.

It is requested to issue necessary direction to all concerned employees for making entry on department website.

DA/As above

Executive Engineer (Coord.)
For Engineer-in-Chief, Haryana
18/03/2024

CC:-
1. PS to Worthy Engineer-in-Chief, PHED, Panchkula
2. PAs to All Chief Engineers, Head office, PHED, Panchkula
3. All SEs/EEs/AEE/AEs, Head office, PHED, Panchkula

USER MANUAL

PUMP OPERATOR LOGIN

2024

Table of Contents

How to Register as a New Operator?

नए ऑपरेटर के रूप में पंजीकरण कैसे करें?

1. Open a web browser and type the following URL in the search bar:
   https://phedharyana.gov.in/

2. Click on "**USER LOGIN**" to access the portal.
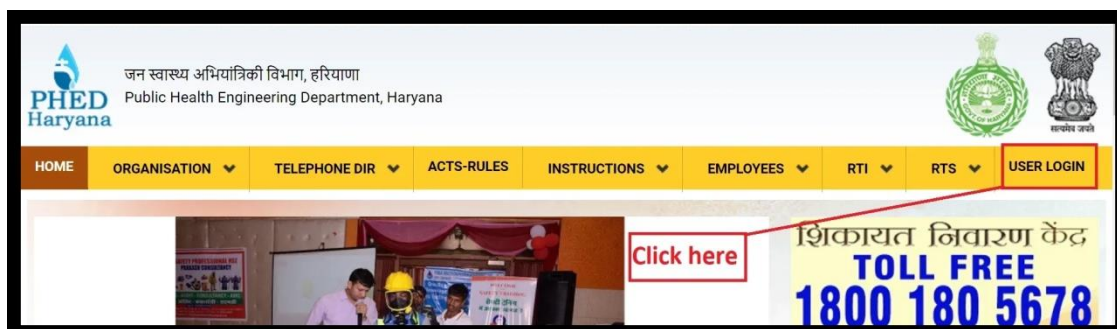
3. Click on the "**Pump Operator Login**".

4. After clicking, you will be directed to the **PHED Login Screen**. Click "**PHED Employees registration**".

PHED LOGIN

| Enter Mobile No | **Proceed** |

Enter Password

Enter Captcha *   **Click here**

6yqxg1   Enter captcha code

Login   **Forgot Password**

| **PHED Employees Registration** | **Contractors Registration** |

Consultants Empanelment

- You will be directed to "**PHED EMPLOYEES NEW REGISTRATION**" Login screen as shown below.

5. Enter your **Mobile no**, **Captcha Code** and then click "**Generate OTP**".

PHED EMPLOYEES
NEW REGISTRATION

Mobile No

Note: OTP(One Time Password) will be sent to above mentioned Mobile No. So, Please confirm it before proceeding..

Enter Captcha *

7zrbi2

Enter above Text

Click here → **Generate OTP** **Cancel**

OR

Click here to Login | Forgot Password

- After verifying your OTP and successfully logging in, you will be redirected to the PHED Dashboard.

Note - If you are a registered user, then click on "**Click here to Login**".

Click here to Login | Forgot Password

Click here

6. You will be directed to the "**PHED LOGIN"** page. Enter **Mobile no**., **Captcha code** and click on "**Login**" button.

> **Note** - If you've forgotten your password, click on "**Forgot Password**".

7. Enter your registered mobile no, Captcha Code and then click "**Generate OTP**".

- After verifying your OTP, you will be able to reset your password and log in again.

How to Log into the Operator's LogBook Panel?

ऑपरेटर के लॉगबुक पैनल में कैसे लॉग इन करें?

1. After successfully logging into the PHED dashboard, click on the **hamburger** menu (three horizontal lines).

2. Click on the **plus** button (+) adjacent to "**Log Book Writer**".

3. Click on the "**Enter Log Book Details**".

4. From the drop-down menu, select "**जगह का नाम**" (Location Name).

5. Enter the date in the "**अपडेट की तिथि**"(Update Date) field.

6. Choose "**जलापूर्ति (साफ पानी) मोटर स्थिति**" from the given radio buttons and enter "**मोटर चलाने का समय**" in the provided field.

7. Enter "**बिजली मीटर रीडिंग**".

8. Choose the appropriate option for "**क्या इस जगह कोई और समस्या है**" (Is there any other issue at this location), enter any "**टिप्पणी**" (Remarks), and click on the "**लॉग बुक अपडेट करे**" (Update Log Book) button.

Note - Make sure to review all entered information before submitting.

9. After submitting the details, a successful page will appear. Click the "**OK**" button.

10. The details will be shown in a table format. You can delete any entry by clicking on the corresponding option.

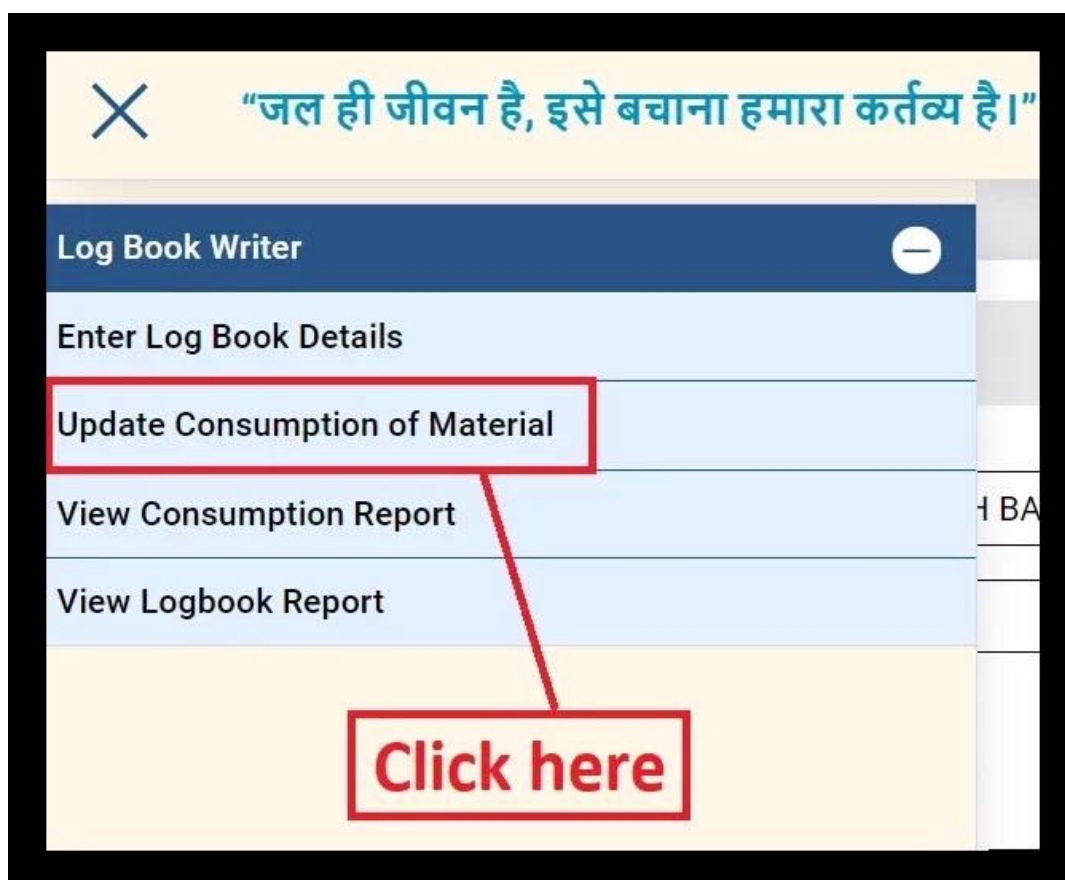| अपडेट की तिथि	मोटर स्थिति	समय से	समय तक	बिजली मीटर चलाने का समय	बिजली मीटर बंद का समय	काम नहीं करने का कारण	टिप्पणी	रिकॉर्ड हटाएं
04/03/2024	काम कर रही है	00:00:00.0	00:00:00.0	18000	18010	**Click here**	reading	हटाए

How to Update Consumption of Material?

सामग्री की खपत को कैसे अपडेट करें?

1. Click on "**Update Consumption of Material**".

2. Select "**जगह का नाम**" from the drop-down menu.

2. Enter "**अपडेट की तिथि**" in the provided field.

3. Click on the drop menu and choose "**क्लोरीनेशन टाइप**" from the given options.

Upon submission, "**साइट पर जारी की गई कुल मात्रा**" and "**साइट पर उपलब्ध मात्रा**" will be auto-filled.

4. Type "**उपभोग की गई मात्रा**" and click on "**अपडेट करे**" button.

5. After submitting the details, a successful page will appear. Click on the "**OK**" button.

How to View Consumption Report?

उपभोग रिपोर्ट कैसे देखें?

1. Click on "**View Consumption Report**".

2. Click on the drop menu and choose "**जगह का नाम**" from the given options.

3. Choose "**रिपोर्ट का प्रकार**" from the radio buttons and click "**रिपोर्ट प्राप्त करें**" button.
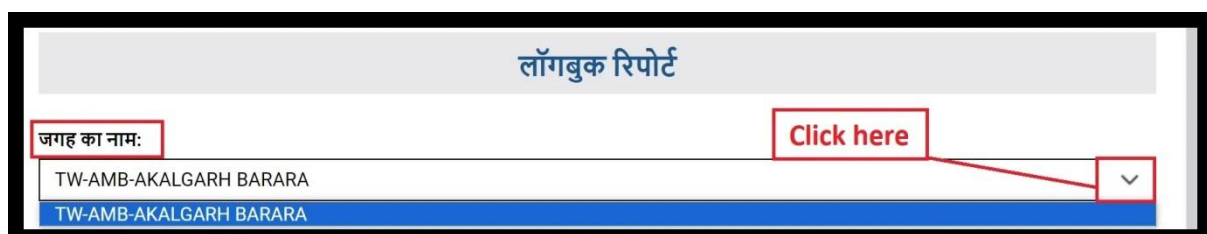
How to View Logbook Report?

लॉगबुक रिपोर्ट कैसे देखें?

1.Click on the "**View Logbook Report**".

2.Click on "**जगह का नाम**" from the dropdown menu button.

3.Enter "**तारीख़ चुनें**" in the provided filed and click on "**रिपोर्ट प्राप्त करें**" button.

- After submitting the entries, you will get a report. If no records match the entries, you will see a "**No Record Found**" message as shown in the snippet below.

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