From
The Engineer-in-Chief, Haryana,
Public Health Engineering Department,
Panchkulá.
To
All Superintending Engineers, - \&

All Executive Engineers, Public Health Engineering Department, In Haryana State.

Memo No. 22270-341-PHE/CD-2A dated: $21 / 02 / 2019$.

Subject:- Deactivation of User ID of concerned Executive Engineers on e-Procurement portal (e-tendering) upon transfer from one Division to other.

Kindly refer to subject cited above.
User ID on e-Procurement portal (e-Tendering) is required to be deactivated by each Executive Engineer upon transfer before relieving the division office. Thereafter, new User ID is also required to be created on joining at new place of posting in a division office. A request is required to be sent by concerned Division office to $\mathrm{M} / \mathrm{s}$ Nextenders for creation of User ID and simultaneously deactivation of old User ID. Each User ID can be mapped only with one Division office at any time and in case of additional charge, two User IDs are required to be created and each can be mapped with different Digital Signature Certificate (DSC).

In view of above, it must be ensured that User ID be deactivated on e-Procurement portal on relieving from old station immediately and request for creation of new User ID may be sent to M/s Nextenders on joining at new station immediately without fail. Any laxity in this regard will be viewed seriously.

Please treat it as MOST URGENT.
Executive Engineer (Coord.),
For Enginger-in-Chief, Haryana
Endst. No. 22353 -PHE/CD-2A dated: 21/02/2019.
A copy of above is forwarded to all Superintending Engineers \& Executive Engineers, Head office, PHED, Panchkula for information and necessary action, please:-


Executive EngIneer (Coorg.).
For Enginer-in-Chief, Haryana

